

Onsite Pipette Service Request

Please complete both sides of this Form

Return Delivery Details

Invoice Details (if different from Return Delivery Details)

Contact Name

Contact Name

Organisation

Organisation

Department

Department

Address

Address/PO Box

Suburb/Town

Suburb/Town

State

Postcode

State

Postcode

Phone ()

Phone ()

Email

Email

Financial Information

A blanket purchase order or credit card details are required for JMS to commence pipette servicing.

This is to cover the \$38* (Gilson)/\$50* (Non-Gilson) calibration and up to \$110* of spare parts which may need to be replaced in a pipette if it has been several years since it was last serviced &/or calibrated. **Note:** Our technicians will only replace necessary parts. The pipette servicing clinic will not proceed until a clear understanding is reached on how payment will be rendered at the completion of work.

Individual pipettes requiring more than \$110* worth of spare parts will firstly be discussed before progressing. A decision can then be made as to whether to proceed with the service or trade in the pipette for replacement.

We authorise JMS to complete and invoice us for all pipettes – charges may include required additional components up to \$110* per pipette.

Purchase Order Number

Select Payment

Visa

MasterCard

(for Account Customers only)

Card Number

Card Expiry Date

/

Name

Decontamination Declaration

All pipettes used with hazardous materials must be decontaminated of all hazards and not present a risk to the Service Technician.

Please complete this certificate declaring the items as hazard free and enclose it with your pipettes for servicing.

Signature

Date

Repair cannot commence without a completed Decontamination Declaration by an authorized company officer.

NOTE: 1. A minimum of 50 pipettes to be serviced at one time (Gilson plus non-Gilson).

2. Multi-channel pipettes or pipettes requiring NATA calibrations are not serviced onsite (rather send them to our specialised Sydney pipette laboratory - where: for multi-channel pipettes no certificates are issued; for NATA calibrations a certificate is issued).

Onsite Pipette Service Request

Please use the space below to provide details of pipettes to be sent in for service and calibration

Item	Model	Serial Number	Work Request/Observation
<i>Example</i> 1	<i>P200</i>	<i>X12345Z</i>	<i>Standard calibration and replace tip ejector – please only call if other parts required</i>
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